

JOHN LLOYD

FINE CABINET MAKING & ANTIQUE FURNITURE RESTORATION

Short Course Booking Form

The groups on each course are intentionally kept small. If the course you wish to attend is full, your name will be added to the waiting list and your deposit returned. If a place becomes available or an extra course is added we will contact you.

On receipt of your booking we will send you all further details for your visit together with final payment details.

YOUR FINAL PAYMENT IS DUE NOT LATER THAN 6 WEEKS BEFORE YOUR COURSE BEGINS

Name

Address

Home Telephone

Work / Mobile Telephone

Email

Date of Birth

Please enrol me for
(name of course/s)

Preferred Course Dates

Do you require local
accommodation details?

Please send completed booking form together with a deposit of 50% of the value of the course, payable to JOHN LLOYD.

If you would prefer to pay by credit/debit card, please telephone with your card details.

- I enclose a cheque payable to John Lloyd as 50% deposit on the above course/s
- I have paid the 50% deposit by credit/debit card
- I hereby agree to the long course terms and conditions

Signed

Date

Where did you hear about John Lloyd?

- Magazine
- Google
- Recommendation
- Facebook
- Other

John Lloyd Fine Furniture, Bankside Farm, Ditchling Common, Burgess Hill, East Sussex. RH15 0SJ

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www.johnlloydfinefurniture.co.uk

Short Course Terms & Conditions

Payment of Course Fees

These should be made in full not later than six weeks before the course begins, to ensure your place on the course.

Cancellation of Bookings by Students

If you have to cancel your booking, please notify us as soon as possible by telephone followed by written confirmation. Please note that non-payment of the final balance of fees will not be assumed to imply cancellation.

Course fee deposits are non-refundable.

Refunds

If you cancel more than six weeks before the start of the course and do not transfer to another course, any fees paid over and above the deposit will be refunded. If you cancel less than six weeks before the start of the course no refund is payable. If you fail to attend the course for the full duration no refund is payable.

Deposits are non-refundable under any circumstances for confirmed bookings.

Course Cancellation by John Lloyd

John Lloyd reserves the right to cancel any course at short notice if it becomes necessary to do so. In that event, you will be notified as soon as possible, and advised of options for transferring to another course at no extra charge. If you prefer to withdraw your booking, a full refund will be made.

Insurance

We strongly advise you to take out insurance, which should include your health, your possessions and cancellation cover in case you have to cancel your course or leave early.